

# Tapestry Charter School

## K-12 Foodservice Policy Update/Information

Prices are as follows for the school year 2011-2012:

- **Breakfast is \$1.50**
- **Lunch is \$2.50**
- **Milk purchased separately is \$0.50**
- **Ice Cream is \$0.75 (K-8 students are served ice cream once a week)**

### **Payment Policy:**

1. Pre-payment for meals including breakfast, lunch, ice cream & milk is strongly encouraged. **A \$25 account deposit is requested as an initial minimum payment for each Tapestry student.** Cash, credit card or a check made payable to Tapestry Charter School are acceptable forms of payment.
2. All Tapestry students will receive a Student ID card and lanyard. This ID card will be used in conjunction with our food service program. Lost ID cards can be replaced for a \$2.00 fee.
3. To ensure students do not go hungry, students may be allowed to “charge” up to \$10.00 on their account. Overcharges will **NOT** be allowed after \$10 limit is reached.
4. All “charged” meals represent amounts owed to Tapestry Charter School. All amounts owed for meals charged on overdrawn accounts must be paid before credit for additional meals will be granted. Failure to bring your account current will result in the school providing your child with a peanut butter and jelly sandwich.
5. Failure to pay for charged meals may result in a parent conference with a member of the administrative team. A payment plan may be available upon request.
6. Applications for Free/Reduced meals have previously been sent home and are always available throughout the school year if there is a change in your financial status. It is the student’s parent/guardian responsibility to make sure that the school has received a completed Free/Reduced Application and/or any other documentation that would determine a student eligible for free or reduced meals.
7. A \$25.00 returned check fee would be assessed for returned checks.

### **Other Important Information:**

- *Tapestry now accepts payments by credit card. Please see form attached.*
- *If you have any questions please direct them to Barbara Ferrulo, Administrative Manager ([barb@tapestryschool.org](mailto:barb@tapestryschool.org)) or Kathie Mann, Administrative Assistant ([mannk@tapestryschool.org](mailto:mannk@tapestryschool.org)).*

*Please complete the information on the attached form and return it to the school’s office by **Friday, September 2<sup>nd</sup>, 2011.***

**PLEASE COMPLETE AND RETURN**

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Student Name:** \_\_\_\_\_

**Grade Level:** \_\_\_\_\_

**Checklist:**

\_\_\_\_\_ \*I have enclosed \$\_\_\_\_\_ as an initial minimum deposit.

\_\_\_\_\_ \*Please charge my credit card in the amount of \$\_\_\_\_\_. (Please complete information below)



Credit Card Number : \_\_\_\_\_

Billing Address : \_\_\_\_\_

Expiration Date : \_\_\_\_\_ / \_\_\_\_\_

Billing City : \_\_\_\_\_

Name on Card : \_\_\_\_\_

Billing State : \_\_\_\_\_

CCV Number : \_\_\_\_\_

Billing Zip Code : \_\_\_\_\_

**FOR OFFICE USE ONLY:**

**Date Deposit was Entered into PowerSchool :**

**Entered by :**

*\* Credit Card Purchases : Please send original of this form to Barb Ferrulo or Kathie Mann for processing. Thank you.*

*Credit Card Transaction Entered :      Date :  
Initials :*